

Information	How information can be obtained	Charge
Class one: Who we are and what we do (organisational information, structures – current information only)		
Who's who in: Prince Regent Street Trust Barley Fields Primary School Hartburn Primary School Wolviston Primary School Village Primary School	Website: https://www.princeregentrust.co.uk/information/central-team/ https://www.barleyfieldsprimaryschool.org.uk/key-information/staff/ https://www.hartburn.org.uk/key-information/school-staff/ https://www.wolviston.org.uk/our-school/staff/ https://www.thevillageprimary.org.uk/staff/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Who's who on the governing body	Website: https://www.princeregentrust.co.uk/governance-policy/trustee-profiles/ https://www.barleyfieldsprimaryschool.org.uk/key-information/governing-body/ https://www.hartburn.org.uk/key-information/governing-body/ https://www.wolviston.org.uk/our-school/governors/ https://www.thevillageprimary.org.uk/governors/governor-pen-portraits/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Instrument of Government / Articles of Association	Website: https://www.princeregentrust.co.uk/governance-policy/finance/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Contact details for the Headteacher and for the governing body, via the school (named contacts where possible)	Website: https://www.princeregentrust.co.uk/contact/ https://www.barleyfieldsprimaryschool.org.uk/contact/ https://www.hartburn.org.uk/contact/ https://www.wolviston.org.uk/contact-details/ https://www.thevillageprimary.org.uk/contact/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Staffing structure	Website: https://www.princeregentrust.co.uk/information/central-team/ https://www.barleyfieldsprimaryschool.org.uk/key-information/staff/ https://www.hartburn.org.uk/key-information/school-staff/ https://www.wolviston.org.uk/our-school/staff/ https://www.thevillageprimary.org.uk/staff/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage

School session times	<p>Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/the-school-day/ https://www.hartburn.org.uk/parents-carers/our-school-day/ https://www.wolviston.org.uk/our-school/the-school-day/ https://www.thevillageprimary.org.uk/key-information/the-school-day/ Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
School term dates	<p>Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/term-dates/ https://www.hartburn.org.uk/parents-carers/term-dates-holidays/ https://www.wolviston.org.uk/our-school/term-dates/ https://www.thevillageprimary.org.uk/term-dates/ Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
School curriculum	<p>Website: https://www.barleyfieldsprimaryschool.org.uk/curriculum/ https://www.hartburn.org.uk/curriculum/ https://www.wolviston.org.uk/wolviston-curriculum-overview-cycle-a/ https://www.thevillageprimary.org.uk/curriculum/ Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
Address of school and contact details, including email address	<p>Website: https://www.princeregenttrust.co.uk/contact/ https://www.barleyfieldsprimaryschool.org.uk/contact/ https://www.hartburn.org.uk/contact/ https://www.wolviston.org.uk/contact-details/ https://www.thevillageprimary.org.uk/contact/ Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
Class two: What we spend and how we spend it (financial information relating to projected and actual income and expenditure, procurements, contracts and financial audit) (current and previous financial year, as a minimum)		
Annual financial statements	<p>Website: https://www.princeregenttrust.co.uk/governance-policy/finance/ Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
Capital funding	<p>Hard copy: available on request – contact Trust or school</p>	Photocopying & printing plus postage
Financial audit reports	<p>Hard copy: available on request – contact Trust or school</p>	Photocopying & printing plus postage

Details of expenditure items over £2000	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Procurement and contracts the school has entered into	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Pay Policy	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Staff allowances and expenses that can be incurred or claimed	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Staffing, pay and grading structure – salaries for staff in bands of £10,000 or more	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Governor’s allowances that can be incurred or claimed, and a record of total payments made	Hard copy: available on request – contact Trust or school	Photocopying & printing plus postage
Class three: What our priorities are and how we are doing (strategies and plans, performance indicators, audits, inspections and reviews)		
School profile	<p>Website: https://www.get-information-schools.service.gov.uk/Groups/Group/Details/17112#details https://www.get-information-schools.service.gov.uk/Establishments/Establishment/Details/149587 https://www.get-information-schools.service.gov.uk/Establishments/Establishment/Details/146019 https://www.get-information-schools.service.gov.uk/Establishments/Establishment/Details/146018 https://www.get-information-schools.service.gov.uk/Establishments/Establishment/Details/146020 Hard copy: available on request – contact school</p>	N/A Photocopying & printing plus postage
Performance data supplied by the DfE	<p>Website: https://www.compare-school-performance.service.gov.uk/school/149587/barley-fields-primary- https://www.compare-school-performance.service.gov.uk/school/146019/hartburn-primary-school/2021/primary https://www.compare-school-performance.service.gov.uk/school/146018/wolviston-primary-school/2021/primary</p>	N/A Photocopying & printing plus postage

	https://www.compare-school-performance.service.gov.uk/school/146020/village-primary-school/primary Hard copy: available on request – contact school	
Latest Ofsted report	Website: https://reports.ofsted.gov.uk/provider/21/149587 https://reports.ofsted.gov.uk/provider/21/146019 https://reports.ofsted.gov.uk/provider/21/146018 https://reports.ofsted.gov.uk/provider/21/146020 Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Post-inspection action plan	Hard copy: available on request – contact school	Photocopying & printing plus postage
Performance management policy and procedures adopted by the governing body	Hard copy: available on request – contact school	Photocopying & printing plus postage
Performance data	Website: https://www.barleyfieldsprimaryschool.org.uk/key-information/school-results/ https://www.hartburn.org.uk/key-information/performance-tables/ https://www.wolviston.org.uk/statutory-information/school-performance/ https://www.thevillageprimary.org.uk/key-information/school-data/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
The school's future plans; e.g. proposals for and any consultations on the future of the school, such as change in status	Hard copy: available on request – contact school	
Safeguarding and Child Protection Policy	Website: https://www.princeregenttrust.co.uk/governance-policy/policies/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Class four: How we make decisions (decisions making process and records of decision) (current and previous three years)		
Admissions policy / decisions (not individual decisions)	Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/school-admission/ https://www.hartburn.org.uk/parents-carers/admission-arrangements/ https://www.wolviston.org.uk/parents/admissions/ https://www.thevillageprimary.org.uk/parents-carers/admissions/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Agendas and minutes of meetings of the governing body and its committees (N.B. this		

will exclude information that is properly regarded as private to the meetings)	Hard copy: available on request – contact school	
Class five: our policies and procedures (current written protocols, policies and procedures for delivering our services and responsibilities) (current information only; as a minimum these must include policies, procedures and documents that the school is required to have by statute or by its funding agreement, or equivalent, or by the DfE)		
Trust and school policies	Website: https://www.princeregenttrust.co.uk/governance-policy/policies/ https://www.barleyfieldsprimaryschool.org.uk/key-information/policies/ https://www.hartburn.org.uk/key-information/policies/ https://www.wolviston.org.uk/policies/ https://www.thevillageprimary.org.uk/parents-carers/policies/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
Class six: lists and registers (currently maintained lists and registers only; this does not include the attendance register)		
Disclosure logs	Inspection only – contact school	N/A
Asset register	Inspection only – contact school	N/A
Any information the school is currently legally required to hold in publicly available registers	Inspection only – contact school	N/A
Class seven: the services we offer (information only about the services we offer, including leaflets, guidance and newsletters produced for the public and business) (current information only)		
Breakfast Club	Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/extended-school-provision/ https://www.hartburn.org.uk/parents-carers/the-big-hart-breakfast-club/ https://www.wolviston.org.uk/our-school/wrap-around-care/ https://www.thevillageprimary.org.uk/key-information/breakfast-club/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage
After school clubs	Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/extended-school-provision/ https://www.barleyfieldsprimaryschool.org.uk/parents-carers/extra-curricular-activities/ https://www.hartburn.org.uk/after-school-clubs/ https://www.wolviston.org.uk/our-school/wrap-around-care/ https://www.thevillageprimary.org.uk/key-information/after-school-clubs/ Hard copy: available on request – contact school	N/A Photocopying & printing plus postage

<p>Services for which the school is entitled to recover a fee, together with those fees</p>	<p>Website: https://www.barleyfieldsprimaryschool.org.uk/key-information/policies/ https://www.barleyfieldsprimaryschool.org.uk/parents-carers/school-meals/ https://www.hartburn.org.uk/key-information/policies/ https://www.hartburn.org.uk/parents-carers/school-meals/ https://www.wolviston.org.uk/policies/ https://www.wolviston.org.uk/parents/school-meals/ https://www.thevillageprimary.org.uk/parents-carers/policies/ https://www.thevillageprimary.org.uk/key-information/school-dinners/ Hard copy: available on request – contact school</p>	<p>N/A</p> <p>Photocopying & printing plus postage</p>
<p>School publications, leaflets, books and newsletters</p>	<p>Website: https://www.barleyfieldsprimaryschool.org.uk/parents-carers/newsletters/ https://www.barleyfieldsprimaryschool.org.uk/parents-carers/prospectus/ https://www.hartburn.org.uk/hartburn-herald/ https://www.hartburn.org.uk/parents-carers/newsletters/ https://www.wolviston.org.uk/news/newsletters/ https://www.thevillageprimary.org.uk/newsletter-2021-2022/ https://www.thevillageprimary.org.uk/whole-school-letters-2021-2022/ Hard copy: available on request – contact school</p>	<p>N/A</p> <p>Photocopying & printing plus postage</p>

Charges: - £1 per document plus postage and standard 2nd class rate. Documents can be collected so as to avoid postage charges. We would normally request payment prior to the release of information.

Last updated: 19th October 2023