



## **Site Manager Level 4 – Village Primary School**



### **Benefits & Grade**

G (SCP 9 - 12) 37 Hours Per Week – Whole Year  
Actual Salary (£26,409 - £27,711)

### **Contract Details**

Required as soon as possible  
Temporary role, until 31<sup>st</sup> August 2026

**Closing Date:** Tuesday 10<sup>th</sup> June 2025

**Interviews:** Tuesday 17<sup>th</sup> June 2025

### **Disclosure**

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

### **Job Description**

The main purpose is to work under the direction of the Trust Estates Manager and Head Teacher, having responsibility for the day-to-day management of the school building and grounds. Undertake inspections of the site in respect to appearance, maintenance and Health & Safety. To manage and monitor building cleaning and deal with contractors on site. Supervision of the cleaning staff.

Please see further information in Job Description.

We offer:

- a friendly and enthusiastic staff committed to achieving the best for all pupils
- excellent opportunities for professional development and support through school and within our supportive Trust.
- a strong sense of community and family atmosphere
- an experienced and skilled staff
- delightful children, supportive parents and governors

### **More Information Obtainable**

An application form is available from the school website

Please return your completed application form to [enquiries@thevillageprimary.org.uk](mailto:enquiries@thevillageprimary.org.uk)